

ATTACHMENTS TO IRS FORM 1023

Part I – Identification of Applicant

Line 10

We respectfully request that this organization be excused from filing Form 990 or Form 990EZ because this organization does not anticipate income over \$25,000 in the next three years; we will however file form 990N until such time as we are required to file form 990.

Part IV – Narrative Description of Your Activities

Peer Global Health Initiatives Inc. is a nonprofit corporation organized and operated exclusively for charitable purposes. Specifically, this organization has been formed to educate the public on subjects useful to the individual and beneficial to the community and to provide relief to the poor, distressed and underprivileged. Our organization has designed and developed one (1) program in furtherance of our purposes.

Our program is entitled: **Peer Global Health Initiatives Inc.** We further our purposes under this program by engineering programs and develop opportunities so we can provide assistance (both in kind and monetarily) to the physically and mentally handicapped and/or to the various other organizations that support these handicapped individuals. Our goal is to raise awareness about and improve the plight of the handicapped by creating and maintaining a web site offering information about events in the community that are dedicated towards helping the handicapped. We will personally volunteer our time and efforts at events sponsored by non-profits such as Habitat for Humanity, Doctors Without Borders, Touch of Understanding, Paralyzed Veterans of America, etc. that will directly benefit the handicapped. We will also conduct fundraisers such as Community Car Washes, Rummage Sales etc. to raise funds that will eventually be disbursed to the organization within our community and beyond who support the handicapped.

Our organization's goal is to provide relief and assistance to the physically and mentally handicapped in the poor and underprivileged segments of our society. We intend to work towards helping the physically and intellectually challenged achieve a threefold independence - physical, social and financial. To achieve this goal, our organization will conduct three major categories of activities:

- First, we will provide therapeutic relief to the physically and intellectually handicapped in the poor and underprivileged segments of our society by participating in and organizing free health and wellness camps. At these camps we will solicit the volunteer help of health professionals to offer nutritional and health educational services. At these camps we want to launch awareness programs so as to educate the disabled and their caregivers about maintaining good health, nutrition and hygiene.

- Second, we want to build social awareness about the challenges faced by the mentally and physically handicapped. To this effect we will design and maintain a web site which will be an online facility offering information on issues pertaining to the intellectually and physically handicapped, sharing knowledge on local, national and international events, and providing a platform for sharing common concerns. This website will also identify the resources that are available to help the handicapped. It will provide links to and information about services and vocational opportunities offered by other non-profits dedicated to the cause of the handicapped. The intent is also to identify platforms for social interaction for the physically and mentally challenged adults and adolescents. We will provide a network of information, research studies, referrals, and support on issues pertaining to the disabled. Through the website we want to establish and promote relationships with other non-profits which have similar objectives so that we can all benefit the disabled.
- Third, we will provide financial assistance to the physically and intellectually disabled by organizing fundraisers and earmarking those funds for use by other local, community based, established non-profits like Habitat for Humanity, Touch of Understanding, Pride Foundation, Developmental Disabilities Organization, and others who provide vocational opportunities and social training to the handicapped.

Our goal is to build awareness about the challenges faced by the mentally and physically handicapped by creating and maintain a web site that identifies the resources available to help these individuals and highlighting opportunities to help this segment of our community. To achieve this goal, our organization will conduct three major categories of activities:

We want to raise funds (around \$1,000 to \$2,500 annually during the initial three years) to provide financial aid and assistance to programs like Doctors Without Borders, Habitat for Humanity, Pride Industries, Touch of Understanding and other similar programs that assist and provide services to the handicapped. The following are the fundraising activities we will conduct:

- Car Wash - Promote event, conduct site sales and wash cars at Gas Stations and High school locations in our community.
- Rummage /Garage Sale - Promote event, collect donations from neighborhoods and other donors to sell at Rummage Sale held at a residential community.
- Food / Toiletry /Medical Supplies Drives - Promote events, contact local hotels and other lodging facilities to collect toiletries; contact neighborhoods to collect canned foods; contact medical and healthcare facilities and professional to request donations of common, inexpensive ambulatory devices such as crutches etc., all with the purpose of donating to several organizations supporting the disabled.

In addition to the above mentioned activities, our organization will also provide services and funds to other organizations in the following ways:

- Volunteer time for Habitat For Humanity – The local chapter of Habitat for Humanity in our community is active in building shelters and housing for the homeless, several of whom are handicapped veterans. We intend to volunteer our (the officer's) time at these construction projects.
- Provide Funds to Paralyzed Veterans of America – Some of the monies raised by our various fundraising efforts will be disbursed to this organization that benefits the handicapped veterans of our country by teaching them new job skills and showing them how to live independently, earn a living and care for their families.
- Provide Funds/Volunteer Time to/for A Touch of Understanding - One of our programs will be dedicated to providing time (of our officers) and money (from our fundraising efforts) to this local organization comprised of disabled and non-disabled individuals who come together as a team to promote disability awareness.

We are an all-volunteer group of family members who share a strong passion for the mentally and physically handicapped. Our individual experiences volunteering our time with organizations that assist the physically and mentally handicapped has built in us a desire to do something more than what we are currently doing. We would like to centralize and concentrate our efforts so we can reach a larger cross section of this demographic. By creating a non-profit organization, we believe that we will have visibility and recognition in our community, which will give us an opportunity to highlight all the local, national and international programs that are designed to assist the disabled through our web site.

Our efforts to raise funds for the various causes will become more efficient and productive when conducted under the umbrella of a legitimate organization with an established mission, vision and goal. The assistance we intend to offer during the preliminary years of our inception will be primarily geared towards building awareness about opportunities for disabled; and then secondarily by providing some funds to other organizations that support the well-being of the handicapped and disabled. The second part of our objective will involve small-scale community based events such as car washes, rummage sales; food/toiletry/medical supplies drives etc. The scale of our organization for the initial years of our existence is miniscule with an estimated budget of not greater than \$2,500.

During the first few years, we do not intend to involve several community members directly within the organization because we are an all-volunteer (no monetary or any other compensation) group with limited resources and exposure. However, if our efforts bear fruit and we are able to establish ourselves in our community as a viable resource, we will open up the position of officers and directors to community members who share

our passion but always on a volunteer (no monetary or any other compensation) basis to help bring more synergy to our organization.

The program will be primarily conducted by Reva Peer with the assistance of Rakesh Peer. Reva has a deep passion for the disabled and has worked with the disabled in the past. For her Girl Scout Silver Award, Reva dedicated her award to the disabled and worked with Aim Higher, an organization that assists adults with disabilities in our community. Reva's efforts help built a storage shed and shelving units for the Athletic Department of Aim Higher for athletes who participate in the Special Olympics. Reva also created a presentation regarding the plight of the handicapped and highlighted the efforts of Aim Higher in assisting these individuals. Reva presented her finding at several community service based organizations in an effort to build awareness about the disabled. For her Girl Scout Gold Award, Reva is working on establishing medical camps and clinics for the handicapped. Reva volunteers her time and efforts after-school with several community based youth organizations that will be a major avenue for promoting the efforts of Peer Global Health Initiatives Inc. in assisting the disabled. Rakesh Peer has served as a volunteer for the past 15 years in several non-profit service organizations as Treasurer, Board Member and Chairperson and has experience with recording documentation, preparing budgets and financial reports, and filing/ preparing taxes for nonprofits.

Planning and administration will take place in the Peer Residence located at 1501 Vista Ridge Way, Roseville, CA 95661. The Treasurer and Secretary of the organization own the Peer Residence located in Roseville. The program will be conducted from the same location. No facility will be rented for running the main program. However, for running some fundraising events such as car washes and rummage sales we will use the facilities of Oakmont High School and various Gas Stations in our community in Roseville.

There are no set days of the week that the program will be conducted. We will not have specific hours of operation since a majority of the volunteer work will be conducted after work/school hours and during weekends. The web site will, however, be available 24/7 and we can be contacted via email at any time. The Board will meet every first Saturday of the month for about an hour to discuss plans and create an agenda for the month. We intend to conduct a fundraising event on one weekend (Saturday and/or Sunday) every other month. The preparation and organization of the fundraising events will be performed by our President in her personal time. The fundraising events will be promoted through our web site and by the distribution of flyers at other philanthropic and service organizations such as Interact Club, Placer County Youth Commission, School Parent Clubs, Girl Scouts, Boy Scouts, etc.

The fundraising part of the program (as outlined above) will be conducted over select weekends and each event is not expected to last more than 6 hours at a time. The web site maintenance will be an on-going effort all year long. The program associated with providing actual assistance (monetary and other wise) will also be a periodic ongoing yearlong effort.

The program will commence in October/November 2012 and will be open to the public with no associated fees. The public will be made aware of our program through our website; and promotion through the various events that our officers participate in at the Interact Club, Girl Scouts, Parent Clubs, Placer County Youth Commission and 4-H Programs. We estimate that for the first three years of operation our program will directly benefit anywhere from 50 to 100 people.

The officers and directors administer this program through a donation of their services. This program has already commenced and consumes 100% of the organization's time. This program will be advertised through word of mouth, email, and personal contacts. It is funded through volunteer services and donations to cover the nominal expenses associated with it. Planning for our program is conducted at our headquarters as listed on this Form 1023. Through the successful execution of our program, we further our purposes of educating the public on subjects useful to the individual and beneficial to the community and providing relief to the poor, distressed and underprivileged.

Part V - Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

Line 1a

Name	Title	Address	Compensation
Reva Peer	President/Director	1501 Vista Ridge Way Roseville, CA 95661	None
Rakesh Peer	Treasurer	1501 Vista Ridge Way Roseville, CA 95661	None
Renu Peer	Secretary	1501 Vista Ridge Way Roseville, CA 95661	None
Rohit Kaul	Director	4463 Hyde Common#308 Fremont, CA 94538	None
Rohan Peer	Director	11435 Juniper Rd. #202 Cleveland, OH 44106	None

Line 2a

Rakesh Peer and Renu Peer are married. Reva Peer is Rakesh and Renu Peer's daughter and Rohan Peer is Rakesh and Renu Peer's son. Rohit Kaul is a family friend and a community member interested in the well-being of the mentally and physically handicapped.

Line 3a

Name	Qualifications	Avg. Hours	Duties
Reva Peer	High School Student; Girl Scout Silver Award; Girl Scout Gold Award; President -Interact Club; Commissioner -Placer County Youth Commission (All Volunteer Positions)	4 hours/week	Preside over Board meetings; Responsible for locating resources for and organizing all fundraising activities; Establishing and maintaining web site including all promotions; Allocation of funds raised to various organizations and groups. Due to the extremely small size of our organization, the President, Ms. Reva Peer, will serve as one of the directors during the first few years of our inception until we recruit other members from the community to volunteer for this position.
Rakesh Peer	B.S. (Civil Eng); MBA; Boy Scout Troop 11- Past Treasurer, Committee Chair, Asst. Scout Master; Oakmont High School Parent Club- Past Treasurer	2 hours/week	Attend monthly Board meetings; Assist with Bookkeeping, Maintain all financial records; Custodian of records
Renu Peer	B.A. (Political Science); Girl Scouts-Asst. Troop Leader; Treasurer	0.5 hours/week	Attend monthly Board meetings and keep a record of minutes.
Rohit Kaul	B.S. (Mechanical Eng)	0.25 hours/week	Telephonically attend monthly Board meetings.
Rohan Peer	B.S. (Biomedical Eng) - full time student); BSA - Eagle Scout; EMT Trainee/Volunteer	0.25 hours/week	Telephonically attend monthly Board meetings.

Line 5a

The CONFLICT OF INTEREST policy attached to this application was adopted by the Board of Directors and signed into effect by the Secretary.

Part VI - Your Members and Other Individuals and Organizations That Receive Benefits From You.

Line 1a

Please see Part IV – Narrative Description of Your Activities for details.

Line 1b

Please see Part IV – Narrative Description of Your Activities for details.

Part VIII - Your Specific Activities

Line 4a

Mail Solicitations

We intend to solicit funds for our program by sending promotional materials via mail. No official plans or representative copies exist at this time.

Email Solicitations

We may solicit funds for our program by sending promotional materials via email. No official plans or representative copies exist at this time.

Personal Solicitation

We intend to solicit funds for our program through personal contact. No official plans exist at this time.

Government Grants

We may seek grants at a later date to operate our programs. No official plans exist at this time.

Line 4d

Fundraising will primarily, though not exclusively, be conducted in the state of California. Our organization will conduct its own fundraising.

Line 13b

We may make distributions to organizations for the purposes of educating the public on subjects useful to the individual and beneficial to the community and providing relief to the poor, distressed and underprivileged.

Line 13d

The recipient organizations have not all been identified or finalized as yet. However, the organizations being evaluated and considered at this time include Local chapter of Habitat for Humanity located on Industrial Avenue in Roseville, CA 956; Paralyzed Veterans of America headquartered in Wilton, NH 03086; United States Associative Organization of Médecins Sans Frontières (MSF)/Doctors Without Borders headquartered in 333 7th Avenue, New York, NY 10001; Developmental Disabilities Service Organization on 47th Avenue, Sacramento, CA 95824; Pride Industries Foundation on Foothill Blvd, Roseville, CA 95747; Touch of Understanding in Granite Bay, CA 95746. At this stage we do not have any relationship with any of these organizations except that the officers have volunteered their time at various events sponsored by these organizations and/or given small personal donations to support their causes. We do intend to create a working relationship with the organizations that we will

eventually finalize and approve based on how closely their missions and values conform to our mission and goals.

Line 13e

Our Treasurer will maintain the accounting records for the organization and prepare monthly reports outlining all expenses and revenues. The expenses will identify any and all disbursements made to organizations including a record of the date of request and the date of disbursement. Internal memos will memorialize the requests, the Board decisions and the final disbursement made relative to each request.

Our organization does not have and will not for the first several years of our operation have any significantly large funds to entertain major pre-grant-requests. However, any request for any funds made by specific organizations will be evaluated by our Board and will be awarded only if the disbursements are used consistent with our organizational mission and for their intended purpose.

Line 13f

We will select organizations that are currently in need of funding, and that we feel provide relief to the poor, distressed, and underprivileged through their activities.

- (i) We do not intend to use a formal application form for the smaller disbursement that our organization can and will make during the incipient years of our formation. We will however require formal letters from the applicants, identifying their needs and a brief description of how their need and utilization of resources will conform to our organizational goals.
- (ii) Any disbursements in excess of \$500 will require the applicant to submit a request proposal. The request for funds will need to identify a detailed description of the applicant's need and how the funds will be put to use. The request will need to include their description of the allocation of the disbursed funds, on a percentage basis, to the direct cause versus any administrative and overhead costs associated with their efforts. Grant request proposals will however only be accepted if our budget does allow for such a disbursement.

Line 13g

We intend to work closely with our approved group of organizations by not only providing financial disbursements but also by volunteering our time to support their cause so we have a better understanding of how they are utilizing their funds. Since our disbursements will be minuscule compared to the overall budgets of the organizations that we intend to support, we will not be in a position to request any specific periodic reports. All the organizations that we intend to associate with have proven track records and have a strong sense of community and clear vision. We therefore believe that it will be incumbent upon us to ensure that we only make disbursements to the causes that are more in line with our mission.

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Part IX - Financial Data

Revenue	2012	2013	2014
Gifts/Grants/Donations/Contributions	\$750	\$500	\$500
Fundraising Income	\$0	\$1,000	\$2,000
Total Revenue	\$750	\$1,500	\$2,500
Expenses	2012	2013	2014
Line 14 - Fundraising expenses	\$0	\$200	\$250
Line 15 - Grants, Donations, Gifts to Others			
For Paralyzed Veterans of America	\$0	\$250	\$500
For A Touch of Understanding	\$0	\$250	\$500
For Doctors Without Borders, Developmental Disabilities Org.	\$0	\$0	\$750
Line 23 - Other expenses			
Program Expenses			
For Setting up corporation and 501(c)(3) Application Prep.	\$600	\$0	\$0
Promotion Expenses -Web Site Development/Maintenance	\$0	\$500	\$200
Office Supplies	\$25	\$25	\$25
Reproduction (Copying)	\$0	\$25	\$25
Permits & Licenses (Business License Fees)	\$50	\$50	\$50
Insurance and Taxes (State Taxes and Registry of Charitable)	\$75	\$75	\$75
Fees Paid to Professionals (Filing taxes by Hedrick & Co. CPA)	\$0	\$125	\$125
Other Expenses Subtotal	\$750	\$800	\$500
Total Expenses	\$750	\$1,500	\$2,500
Excess revenue over expenses	\$0	\$0	\$0

The two sources of revenues will be Gifts/Grants/ Contributions/Donations which will be solicited from friends and family who are willing to donate to our cause. The second source of income will be the community fundraising events such as car washes, rummage/garage sales, and food/toiletry drives and have been described in Part IV of this attachment.

No expenses will be incurred on the volunteers/directors/officers. They will be donating all of their time and resources at no expense to the organization. The fundraising expenses will primarily be incurred for promoting the fundraisers and for the supplies that will be needed to conduct the fundraisers such as the car wash. Grants and donations will be given to the local chapters of other non-profits who service the disabled as stated in Part IV of this attachment.

There will be a onetime expense of approximately \$600 in mid to late 2012 for the various fees and charges incurred in setting up our organization. There will also be a onetime expense of approximately \$500 in early 2013 for setting up the web site that we have described earlier in this document. The web site is an integral part of our mission and goals. It will also serve as our primary source of promotion and will need to be updated and maintained at an annual expense of approximately \$250.

We anticipate obtaining organization letter heads and procuring miscellaneous office supplies such as printer ink, bank charges etc. at an annual expense of \$25. We also will incur paper and mailing costs of approximately \$25 per year starting in 2013. We have budgeted \$50 annually to pay for obtaining a business license from our city. We have also budgeted \$75 annually to pay taxes/fees to the State Franchise Tax Board and the State Registry of Charitable Organizations and Foundations as required by law. Starting in 2013 we anticipate that we will use the professional services of a CPA for filing our taxes and have budgeted \$ 125 for this annual expense.